



GRANT GUIDELINES

The original plus 6 Copies, all stapled, of our application **must be in the RDA office by 5:00 p.m.**, on the **DEADLINE** date, or the last business day **preceding** the deadline if it falls on a holiday or weekend. No late entrants will be accepted.

DEADLINES: 2012 - March 30 and October 1 **TYPES OF ACTIVITIES FUNDED**

- A. Riverfront Development, Tourism, Economic Development, Neighborhood Development
- B. Arts, Culture, Heritage, Education
- C. Human Services

TYPES OF SUPPORT AWARDED

- ◇Seed Money
- ◇Matching Funds
- ◇Capital Funds
- ◇Endowment Funds
- ◇Extraordinary Funding Requirement

LIMITATIONS

- ❖ In order to keep our files updated, please send **one copy only, attached to the original application**, of the following: the front page of your most recent copy of the **990 form**, a letter of designation as a **tax exempt organization** from the **IRS**, and a current **Certificate of Existence**, renewable every two years, from the Iowa Secretary of State stating that the applicant is eligible to operate as an Iowa non-profit – not applicable to political subdivisions. Please be aware that it may take several weeks to obtain the Certificates from the state, so plan accordingly before submitting a grant. Filing information for the Certificate is available online from the Secretary of State on the State of Iowa's web page. www.sos.state.ia.us
- ❖ Applicants must be located in Scott County, Iowa or Rock Island County, Illinois and provide services in or to residents of Scott County, Iowa.
- ❖ No support of individuals, including scholarships or fellowships.
- ❖ No support for political causes and candidates.
- ❖ No support for recurring operational or personnel expenses, beyond those within the range of support previously outlined.
- ❖ **No distribution to any organization that has an employee, officer or director who is a member of the Iowa Racing and Gaming Commission.**

EVALUATION OF APPLICATION

Proposals are evaluated by the Grant Review Committee, who may seek additional information from applicants or members of the community knowledgeable of the subject area. The Board of Directors makes final decisions on all grants.

Grant applications will be rated on demonstration of need, leverage of other funds or community support, community impact, proposed evaluation of results and strength of organization.